



RESIDENTIAL PERMIT PARKING APPLICATION FORM

(San Diego, CA 92111)

NUMBER				(<i>DIR</i>)	STREET NAME																(SUFFIX)	

AREA E
JULY 1 - JUNE 30

PART I APPLICANT INFORMATION – REQUIRED (PLEASE CAREFULLY COMPLETE ALL SECTIONS SO THAT PERMITS CAN BE ISSUED)

[illegible][illegible]

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NON-RESIDENT PROPERTY OWNERS MAIL PERMIT TO:

NO.	STREET	SUFFIX
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CITY	STATE	ZIP
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**DRIVER'S LICENSE INFO NOT REQUIRED FOR UNLICENSED RESIDENTS APPLYING FOR ONLY A VISITOR PLACARD*

IS ISSUED IN

(AREA CODE)

(AREA CODE)

PART II VEHICLE DECAL PERMIT (PLEASE READ INSTRUCTIONS ON OTHER SIDE BEFORE CONTINUING)

PERMIT FEE	PERMIT TYPE	LICENSE PLATE NO. Photocopy of current registration is required for each vehicle.	IS THIS VEHICLE REGISTERED TO ABOVE AP- PLICANT?		FEE OWED:	OFFICE USE ONLY																		
			YES CONTINUE	NO STOP! SEE OTHER SIDE		DATE ISSUED				DECAL PERMIT SERIAL NO.				VOID DATE				REPLACEMENT DECAL PERMIT SERIAL NO.						
\$15.00	VEHICLE DECAL	(1)										E								E				
\$15.00	VEHICLE DECAL	(2)										E								E				
\$15.00	VEHICLE DECAL	(3)										E								E				
\$15.00	VEHICLE DECAL	(4)										E								E				

PART III VISITOR PLACARD PERMIT

PERMIT FEE	IF APPLYING FOR A VISITOR'S PARKING PERMIT, PLEASE CHECK BOX <input type="checkbox"/> YES	FEE OWED:	DATE ISSUED	DECAL PERMIT SERIAL NO.	VOID DATE	REPLACEMENT DECAL PERMIT SERIAL NO.
\$15.00		\$.00		VE		VE
\$15.00		\$.00		VE		VE

CHECK NO.: _____

MONEY ORDER NO.:

AMOUNT: \$

FEE – TOTAL AMOUNT DUE:
Please make payable to City Treasurer

\$ _____.00
FEE IS NOT
REFUNDABLE

APPROVED BY: _____

DATA ENTRY:

I certify under the penalty of perjury that the above statements are true and I have read and agreed to the conditions of permit(s) usage:

SIGNATURE:

DATE:

E: **X** SIGN HERE

HOW MANY PERMITS?

ONCE ANY COMBINATION OF FIVE PERMITS HAVE BEEN ISSUED TO ANY QUALIFYING ADDRESS, NO ADDITIONAL PERMITS MAY BE ISSUED TO THAT HOUSEHOLD DURING THE SAME PERMIT YEAR WITHOUT THE RETURN OR VOIDING OF ONE OR ALL OF THE PREVIOUSLY ISSUED PERMITS. OCCUPANTS AND NON-RESIDENT PROPERTY OWNER (LIMITED TO ONE PERMIT) MAY APPLY FOR UP TO A COMBINED TOTAL OF FIVE PERMITS AS FOLLOWS:

- ONE VISITOR AND UP TO FOUR VEHICLE DECALS
- TWO VISITORS AND UP TO THREE DECALS
- NO VISITOR AND UP TO FIVE DECALS

OFFICE COMMENTS:

- Mail completed application(s) to: The City of San Diego, Residential Permit Parking Program, P.O. Box 129044, San Diego, CA 92112-9044.
 ■ For additional application information, or questions please visit our website at www.sandiego.gov/parking/permits or call (866) 470-1308.
 ■ The annual cost of each permit is \$15.00. For permits purchased in the last six months of the permit year the cost is \$14.00.

This information is available in alternative formats upon request.

CSC-4 (5-15)

WHAT YOU SHOULD KNOW ABOUT RESIDENTIAL PARKING PERMITS

Attached is your application for residential parking permits. Incomplete applications cannot be accepted and will be returned for corrections. **All outstanding parking citations must be paid before permits will be issued.** Permits are not required if vehicles display a disabled placard or plates. All information given is confidential and secured. Mail completed application and required documentation to the address on the front side of this form. Your permits will be mailed to you.

PARKING PERMITS AND FEES

There is a maximum limit of one permit for non-resident property owners and qualifying commercial property address during a permit year. The cost of all permits is **\$15.00** if issued prior to **January 1** and reduced to **\$14.00** if issued after **January 1**. All fees are nonrefundable. Issue one check for total of all permits. **IMPORTANT: Please make check or money order payable to "City Treasurer" (only checks or money orders accepted). \$25.00 FEE ON RETURNED CHECKS.**

- **VEHICLE DECAL:** Is a permit that is issued to a specific vehicle and is affixed to rear bumper or outside rear window. This permit requires valid vehicle registration, a valid driver's license and proof of residency.
- **VISITOR PLACARD:** An optional placard that is displayed on the dashboard of a guest's vehicle is also available. This permit is valid only when displayed within the same block as the address noted on the placard. There is a limit of two per qualifying address and is not available to commercial properties. This permit requires proof of residency.
- **TEMPORARY PERMIT:** Permit holders may obtain two-week temporary permits throughout the year for such events as construction or out-of-town guests. Each permit is issued to a specific vehicle or to the qualifying address at the cost of \$13.00.
- **REPLACEMENT PERMIT:** There is a \$14.00 replacement fee for lost, stolen, or replacement permits for vehicles that have been sold.
- **PERMITS ISSUED UNDER UNFUNDED CHECKS OR MONEY ORDERS WILL BE INVALIDATED. \$25.00 FEE ON RETURNED CHECKS.**

REQUIRED DOCUMENTATION FOR PERMITS

VALID DRIVER'S LICENSE: Is required even if it does not show qualifying address. If driver's license has been extended, include the DMV certificate of renewal. If driver's license contains qualifying address, no additional proof of residence is required.

VEHICLE REGISTRATION: A copy of applicant's valid registration card is required even if it doesn't show qualifying address. Residents whose sole vehicle is registered to another party (i.e., parent or employer) must submit a vehicle affidavit form with the vehicle registration card.

RECENTLY PURCHASED VEHICLES: Can be issued a decal type permit by submitting a copy of "Purchase Agreement/Contract" in place of DMV registration card. Permit is issued to the last four digits of the vehicle identification number when new license plate number is not yet available. Permit is not replaced even after receiving license plates from DMV and will remain valid until end of permit year.

PROOF OF RESIDENCY, TENANCY OR PROPERTY OWNERSHIP: Is necessary when your vehicle registration or Driver's License does not reflect the qualifying address. Please provide a copy of **two** of the following documents showing applicant's name, qualifying address, and current date.

- A current billing (i.e., utility, credit card, insurance) or recent bank statement.
- A property deed or tax bill (for non-resident property owner) or closing escrow statement (for newly purchased property).
- A rental/lease agreement for qualifying address stating your name as tenant. You must also provide the page that is signed by both the landlord and tenant.

PERMIT APPLICATIONS: To obtain permit applications, or any unanswered questions, please visit our website at www.sandiego.gov/parking/permits or call (866) 470-1308.

ENFORCEMENT: Is conducted Monday through Friday from 7am to 7pm throughout the entire year except City observed holidays. If you have questions regarding parking citations or parking enforcement, please call (866) 470-1308.